

Dear Chairs and Program Directors:

November 2015 Update

Hard to believe that it is already November!

Chairs Info:

1. **Future Chairs' Forum-** On October 26th we had a very productive Chair's Forum. The group indicated that they would like to expand on these sessions in the winter semester. Stay tuned. We will offer 2 sessions in the winter for 1 ½ hours each with lunch provided.
2. **Department or Program Workshops-** This past month CETL provided two workshops designed for specific departments/programs. We are happy to create workshops that meet your specific needs and we will come to you to deliver them. Just contact us at ableser@oakland.edu and we can set something up for the winter or in the future. Example topics include, but are not limited to:
 - a. Creating effective syllabi
 - b. Constructive alignment- matching your learning outcomes with your assessments
 - c. Program alignment and curriculum mapping
 - d. Dealing with challenging student behaviors
 - e. Assessing teaching effectiveness (beyond course evaluations)
 - f. Using reflective practice to enhance your teaching
3. **Chairs' Corner-** <http://wwwp.oakland.edu/cetl/chairs-corner/> -includes documents, resources, and programs and services for chairs. We will also be posting agenda, minutes and documents from your monthly Chairs Meetings on this site.
4. **Hiring New Full or Part-Time Faculty-** Please remember to share the contact information of any new full or part-time faculty member with us as soon as they are hired. Please send it to Suzanne Flattery at flattery@oakland.edu . We will reach out to them with a **welcome packet**. Please encourage them to check out our New Faculty link at: <http://wwwp.oakland.edu/cetl/new-faculty/> . This site has important information for new faculty and links to many resources including the **Faculty Handbook**.
5. When you are conducting interviews for new faculty, feel free to bring candidates over to CETL (200 Suites of Elliott Hall) on your tour.

For Chairs and Faculty Members

1. **Faculty Social Hours-** Oakland University Faculty Social Hours are held the 2nd Thursday of every month from **4:00-6:00**. We have now moved to **BRAVO** at the Village Shops of Rochester (just across from campus) for our final two social hours of the year. We will be there on **November 12th and December 10th**. Please encourage your faculty to drop in for socializing. Each person is responsible to pay for their own purchases. Great time to relax and network.
2. Below is a list of the **November Workshops**. Please have faculty register at: <http://wwwp.oakland.edu/cetl/faculty-development/> (click on workshops). Each session is at **12:00-1:30** in the **CETL Learning Studio (200A Elliott Hall)** and **lunch** is provided.

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| The Un-workshop: Using Teaching and Learning Books and Resources | Tues. Nov. 3 | Judy Ableser |
| Effective Lesson Planning | Wed. Nov. 4 | Judy Ableser |
| Teaching Award Winners | Tues. Nov. 10 | Tanya Christ & Peter Markus |
| Reading Across the Curriculum | Wed. Nov. 18 | Alice Horning |
| Balancing Teaching & Research in the STEM Fields | Tues. Nov. 24 | WISE Group |

3. **Coffee & Conversation- New Faculty Feedback Focus Group-** On **Thursday, November 5th from 12:00-1:00** CETL and members of the Early Faculty Feedback Team (Darrin Hanna and Krista Malley) will host an opportunity to gather feedback and insights from faculty who used this year's new Faculty Feedback system with students between Sept.3-Oct.30. We encourage you to have your faculty register for this session at: oakland.edu/cetl, click on faculty development, then Coffee and Conversations or go to: <https://www2.oakland.edu/secure/workshops/enroll/index.cfm?depts=3&SERIESID=4&ID=1104>

Feel free to contact me at any time at ableser@oakland.edu.

Respectfully,

Judy Ableser PhD- CETL Director