

Dear Chairs and Program Directors:

Summer 2016 Update

1. **2<sup>nd</sup> Annual Chairs' Retreat- NOTE: Date and location change-** We are delighted to announce that we have been able to move the **Retreat to Monday, August 15<sup>th</sup> from 1:30-7:30 pm.** at **Meadow Brook Hall.** This will allow for a more relaxed event with a lovely early dinner. This time frame will hopefully work for you to welcome your faculty that morning as they start their new contract, have the retreat, and still be finished early enough to have most of your evening free. Watch for your invitation with registration information coming shortly.
2. **Chair Fellow-** We are pleased to announce that **Jay (Albert) Meehan** from Sociology, Anthropology, Social Work and Criminal Justice will be the 1<sup>st</sup> Chair Fellow for the 2016-2017 academic year. Jay served as chair of the department from 2006-2015. He will share his ideas and plans for the role at the Chairs' Retreat on August 15<sup>th</sup>. Welcome Jay, we look forward to your expertise and mentorship!
3. **Chair Resource Guide-** The updated Chairs' Resource Guide can be found at <https://wwwp.oakland.edu/Assets/Oakland/cetl/files-and-documents/Chairs/Chairs-Manual/Chairs-Resource-Guide-April-2016-2.pdf> and **Chairs' Corner-** <http://wwwp.oakland.edu/cetl/chairs-corner/> -includes the Chairs' Resource Guide and other documents, resources, and programs and services for chairs.
4. **Provost's Evidence of Teaching Effectiveness Initiative-** As part of this initiative, we are asking all chairs, program directors and associate deans of the professional schools to complete an **important survey** within the next weeks so that we can collect data on what is currently being used for course evaluations and other forms of evidence. The survey should take 10-15 minutes. The survey can be found at: <https://www.surveymonkey.com/r/5TP6Q82>
5. **New Full and Part-Time Faculty** - Please send Suzanne Flattery ([flattery@oakland.edu](mailto:flattery@oakland.edu)) all contact info about all new full and part time faculty so that we can reach out to them with a welcome packet. In addition, encourage them to check out our New Faculty link at: <http://wwwp.oakland.edu/cetl/new-faculty/> . This site has important information for new faculty and links to many resources including the **Faculty Handbook.**
6. **Orientation for New Faculty-** <http://wwwp.oakland.edu/cetl/new-faculty/>
  - PreOrientation Workshops – Wednesday, August 3 9:00-5:00
  - Full Time Dinner- Wednesday, August 17- 5:00-8:00 pm
  - Full Time Orientation- Thursday, August 18 8:30-5:30 pm
  - Part Time Orientation- Monday, August 22- 5:00-9:00 pm

Respectfully,  
Judy Ableser PhD- Director- CETL