

## **AP Association Executive Committee Meeting Minutes ★ November 9, 2016**

Present: Josh Stotts, Kevin Venet, Tricia Westergaard, Steve Shablin, Anna Mrdeza, Greg Jordan, Sara Webb, Becky Lewis, Marie VanBuskirk, April Thomas-Powell, Jennifer Janes, Cindy Hermesen

Not Present: Kelly Brault

- 1) Call to Order / Introduction of Guests (11:34 am)
- 2) Guest Speaker: Kevin Venet, Benefit, Compensation and HRIS Services Manager; topic – FLSA
  - a) New rules go into effect on December 1, 2016
  - b) Being discussed at length
  - c) More information will be provided to campus community soon
- 3) Approval of Minutes
  - a) Approved
- 4) Treasurer's Report
  - a) No changes
- 5) Presidents / UHR Monthly Meeting Report
  - a) Termination of Aps
    - i) Discussed severance pay
    - ii) Position elimination
  - b) Identity theft
    - i) OU partners with a third part vendor
    - ii) There have been recent complaints of individuals trying to claim unemployment not in their name
      - (1) No correlation with the 2014 tax identity theft issue
- 6) Old Business
  - a) Great turnout at Benefit and Wellness fair!
    - i) Plan to attend next year
  - b) AP representation on Presidential Search Committee
    - i) No representation on the committee
    - ii) Have any other employment groups not included on the committee been in discussion about being left out?
  - c) Compensation Committee updates
    - i) None at this time
- 7) New Business
  - a) Open enrollment
    - i) Due November 18th
- 8) Committee Updates
  - a) Planning – Becky & Marie
  - b) Nominating/Elections – Steve
- 9) AP Assembly Updates
  - a) None at this time

10) Take-away: Communicating to Aps

- a) Spoke with Keven Venet regarding FSLA, we were able to share concerns and ask questions

11) Adjournment (12:57 pm)

- a) Next Meeting: Wednesday, December 14 from 11:30 a.m.-1 p.m. (room 126, OC)

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Identified Goals

- Scanning boxes of AP Association files – *Sara, Greg, Josh, April*
- Joint welcome email to new APs with AP Assembly – *Tricia* **COMPLETE!**
- AP Association Corner on the AP Assembly newsletter – *Sara* **COMPLETE!**
- Once-a-semester meeting with AP Assembly
  - AP2 Connections – Wednesday, November 16 from Noon-1 p.m.
- Review of bylaws
- AP Association/Assembly table at OU Benefit Fair, Wednesday, November 2 from 9 a.m.-2 p.m. – **COMPLETE!**