**Oakland University Assessment Committee**

**Assessment Plan Template**

**Step 1: Basic Information**

Program Name: MS in Exercise Science (EXS)

School or College your program resides in: Health Sciences

Program Level (check all that apply):

Undergrad ☐

Master’s X

Doctoral ☐

Date Plan Submitted: 3/9/2022

Current Assessment Contact Representative (& E-mail): Daniel Goble ([dgoble@oakland.edu](mailto:dgoble@oakland.edu)), Rumit Singh Kakar ([kakar@oakland.edu](mailto:kakar@oakland.edu))

Current Department or Program Chair (& E-mail): Deb Doherty ([doherty@oakland.edu](mailto:doherty@oakland.edu))

Current Dean (& E-mail): Kevin Ball ([kevinball@oakland.edu](mailto:kevinball@oakland.edu))

**Step 2: Type of Assessment Plan**

**Option A.** Programs that have an external accrediting agency other than the Higher Learning Commission may be eligible to use their accreditor’s response in lieu of following the UAC’s standard process. These programs use the UAC’s ‘external accreditation mapping’ form instead of this form. For more information, please contact the UAC/OIRA liaison Reuben Ternes ([ternes@oakland.edu](mailto:ternes@oakland.edu)). Programs without external accreditation should proceed to option B.

**Option B**. If you are not accredited by an external body (or your accreditor’s standards do not meet the standards set by the Higher Learning Commission), then proceed to Steps 3-5 to create your assessment plan. Members of the UAC are always willing to work with individuals from any department to develop or revise their assessment plans. In addition, the Office of Institutional Research and Assessment (OIRA) has some very helpful tools for faculty and departments listed [on their website](http://www.oakland.edu/oira). If at any time you have any questions, need any assistance, or would like to schedule a meeting with any UAC representatives, please contact the UAC and OIRA liaison, Reuben Ternes ([ternes@oakland.edu](mailto:ternes@oakland.edu)).

**Step 3: Aligning Program Goals, Student Learning Outcomes, and Assessment Measures**

Please begin your program assessment plan by completing the table below. Use the “Table” menu in Word to add rows, merge cells, etc. as needed.

* In column 1, record your program goals as they relate your unit’s program goals.
* In column 2, record your program’s planned student learning outcomes related to each program goal.
  + SLOs should be written using observable and measurable verbs (e.g., write, state, explain, apply, demonstrate, etc.) as opposed to verbs that are difficult to observe directly (e.g., learn, know, etc.).
* In column 3, record the assessment measure(s) that evaluate each student learning outcome (note: each learning outcome should have an associated assessment measure).
* Add rows to the table as necessary.

| (1) Program Goals | (2) Student Learning Outcomes | (3) Assessment Measures |
| --- | --- | --- |
| Prepare students for successful career in EXS and related professions. | Students will be able to demonstrate minimum satisfactory level of practical/field knowledge. | Each student score at least 4 (out of 5) in  every category of their internship evaluation.  See evaluation in Appendix A |
| Prepare students for  scholarship and research  activities in the field of EXS. | Students will be able to demonstrate preparedness to carry out EXS-based research. | As part of the culminating EXS 6995 (Directed Research) experience, all students should:   * Give an oral presentation of EXS-based research in an academic setting such as a conference or school seminar, and * Draft a written report of EXS-based research such as a thesis or manuscript with potential for publication   See Rubric in Appendix B |

**Step 4: Participation in Assessment Process**

| Who Will Participate in Carrying Out the Assessment Plan | What Will Be Their Specific Role/s |
| --- | --- |
| EXS Internship Coordinator  EXS MS Program Coordinator  EXS Program Director | Gather Internship Evaluation Data and help draft report  Gather EXS 6995 data and help draft report  Review drafts and submit final report |

**Step 5: Plan for Analyzing and Using Assessment Results to Improve Program**

A. How will you analyze your assessment data?

Once data is gathered by the responsible individuals, it will be entered into a spreadsheet and performance criteria will be extracted.

B. How will you use results to improve your program?

Data will be utilized to determine if learning objectives, and goals and targets are being met. Data that indicates that improvements are needed will be analyzed and results communicated to all EXS faculty. EXS faculty will address feedback and make the necessary changes to the courses that are needed to meet the learning objectives and targets. The program director will ensure that the necessary changes are implemented in the appropriate courses.

**Step 6: Submit Assessment Plan**

Send completed form electronically to [ternes@oakland.edu](mailto:ternes@oakland.edu).